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**INTERNATIONAL DRIVE  
MASTER TRANSIT AND IMPROVEMENT DISTRICT**

**District Advisory Board Meeting  
July 25, 2018  
MINUTES**

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The International Drive District Advisory Board Meeting was held July 25, 2018, at the Rosen Plaza Hotel, 9700 International Drive, Orlando, FL. District Advisory Board members in attendance were Sibille Pritchard, Jim Dean, and Joshua Wallack. Also in attendance: Luann Brooks, Lynn Havanec, Pam Waters, Norah White, Elizabeth Belknap & Denise Daugherty, IDMTID; Jean Wilson, Greenberg Traurig, PA (via phone); Kraige Jean & Roger Chapin, Mears Transportation; Carolyn Binder, District Accountant; Alan Helman, HHCP / Architects; Carla Bell Johnson, O.C.C.C.; and Jonathon Sebastian Bach, Bronze Kingdom. *(This may be an incomplete list of attendees due to late arrivals or audience members that did not sign in.)*

These are edited minutes, as a verbatim transcript would be too voluminous. For future reference all meetings are taped. If anyone wishes to review the tapes, please call or write to:

Luann Brooks, Executive Director  
International Drive Master Transit and Improvement District  
7081 Grand National Drive, Suite 105  
Orlando, FL 32819

Chairperson Sibille Pritchard called the meeting to order at 9:44 a.m.

Public Comment

Jonathan Sebastian Bach, with Bronze Kingdom extended an invitation to all for an event taking place at Bronze Kingdom at Fashion Square Mall. No public comments.

Tab 1 – Approval of Minutes

**Joshua Wallack made a motion to approve the advisory board minutes for April 18, 2018. Jim Dean seconded the motion. Motion carried, minutes were approved.**

Tab 2 – 2018 – 2019 Fiscal Year Proposed Budget

Luann Brooks reviewed all items under this tab. General discussion followed.

**Action Item:** District staff to request Captain Scutero to provide a full presentation on Sector 5 and the TOPs program.

Tab 3 – I-Ride Trolley Service Agreement Update

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Mr. Wallack made a motion to establish a negotiations team; to include a District representative (Staff and / or Board member), District legal representation and representation from Mears Transportation Group; to renew / extend the District's agreement with Mears Transportation Group to include the purchase of all new equipment that would be phased into our existing service plan starting in November 2019. Mr. Dean seconded the motion. Motion carried.**

Tab 4 – Marketing Audit Project

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Action Item:** District staff to provide a summary review of the marketing audit at the August DAB meeting.

**Tab 5 – Financial Report for June 2018**

Ms. Brooks reviewed all items under this tab. General discussion followed.

**Mr. Wallack made a motion to accept the financial statements a presented under this tab. Mr. Dean seconded the motion. Motion carried and the financial statements were approved.**

Other New Business

Ms. Brooks provided a review of the International Drive Development Updates map.

Ms. Pritchard adjourned the meeting at 10:23 a.m.